



Trip Guarantee Contract

The undersigned, by virtue of his/her signature on this document acknowledges the following facts and agrees to the following conditions and obligations between himself/herself and Los Angeles Harbor College.

Name of Conference/Event:

Location:

Date(s):

Whereas Los Angeles Harbor College will pay for the travel expenses, and whereas once incurred these expenses are not refundable to the College, in the event of cancellation by the undersigned and not the College. The undersigned is directly and proximately responsible, then the undersigned agrees to do the following:

- In the event of the cancellation or non-appearance by the undersigned, the undersigned agrees to and will be obligated to fully compensate Los Angeles Harbor College for any losses directly or indirectly stemming from such failure to utilize the travel tickets or other non-refundable conference arrangement paid for by the College on behalf of the undersigned.
- In the event it becomes necessary to resort to legal action to recover these funds from the undersigned and the College is the preventing in such a suit, then the undersigned, in addition to compensating the College for the travel expenses, will also be responsible for all legal expenses incurred by the College in the pursuit of the recovery occasioned by the undersigned's failure to comply with his / her contractual obligation in this matter.
- Failure to pay the College will also result in a hold being placed on undersigned records.

The only exception to the above shall be an unforeseen catastrophic act of God fully beyond the control of the undersigned. Official documentation must be submitted in order for an exception to be made.

Student Name: _____

Signature: _____

Student ID #: _____

Phone #: _____

Date: _____

Email: _____

ASO Advisor Signature: _____

Date: _____